

Job Opportunity: Education Coordinator at Living Waters Lutheran Church
One year position averaging 24 hours per week, with the possibility of further employment

Living Waters is a congregation of approximately 1,200 members located in Sauk Rapids, MN. Our mission: As followers of Jesus, we seek to reach, teach and care for God's world as a welcoming and inclusive community.

Position Objective:

- Coordinates a comprehensive Christian faith program designed to encourage faith development and expression in children and youth at Living Waters.
- Builds and maintains positive relationships with our children and youth that foster mutual respect and empowers them to live out their discipleship within the church and our community.

Primary Responsibilities:

1. Creates, administers, and supports a holistic Lutheran education program to children and youth in partnership with the pastors, leadership teams and volunteers. This includes the creation, development, and marketing of our education programs through various social media platforms and communication tools.
2. Coordinates the children's education (pre-K through 6th grade) Sunday school, Christmas, and Vacation Bible School programs.
3. Coordinates the youth faith formation (7th -12th grade) confirmation (Affirmation of Baptism) program, including fellowship, service, retreats and mission trips.
4. Recruits and supports volunteers (i.e., mentors, teachers and chaperones) with children and youth education.
5. Administers church policies to ensure that protection protocols are followed.
6. Collaborates with other ELCA youth coordinators on trends in engaged youth programs.
7. Plays an active role in community engagement and outreach with the youth in our congregation.
8. Other duties as assigned or apparent.

Qualifications:

Trusts the word of God and supports the inclusive and affirming grace-filled theology lived out in the ELCA

- Skilled in organization, administrative, and education program design. Previous experience in a church setting preferred.
- Skilled in effective oral and written communication.
- Ability to work collaboratively as part of a team.
- Knowledge of the Bible and its application to daily life.
- Ability to be creative and foster a culture of engagement and trust.
- Ability to recruit, empower, lead, support, and coordinate volunteers to support our children and our youth.
- All applicants must pass a background check.

Physical demands:

- Ability to work long and flexible hours including evenings and weekends.
- Ability to stand, walk or sit through liturgies, trainings, rehearsals, events, etc.
- Ability to lift, carry, and move heavy objects (50 lbs) when necessary.

How to apply:

Send a cover letter, resume', and at least 2 references to church@lwlcmmn.org or Living Waters Lutheran Church
1911 4th Avenue North
Sauk Rapids, MN 56379